

College Instruction Committee Minutes
Monday, March 12, 2018
Contra Costa College CTC-131
2600 Mission Bell Drive, San Pablo, California 94806

CALL TO ORDER with Introduction of Guests

Members in attendance were: Mark Wong (Chair), Laura Salas (LAVA), Robert Webster (SS), Irena Stefanova (LA), Randy Watkins (NSAS/SLO Coordinator), and Katie Krolkowski (NSAS).

Resource Team in attendance were: Ken Sherwood (CCCVP) and Karen Ruskowski (Curriculum Specialist).

Guests in attendance were: Sandra Castillo and Anthony Gordon.

CONSENT AGENDA ACTION ITEMS

March 12, 2018 Agenda

February 26, 2018 Minutes

NURS-211 – Developing Competency in Nursing Practice (A)

Non-Substantial Change: Delay previously approved unit change: This course was at CIC on 10/9/17 to add a discipline. During the meeting, it was also decided to adjust the units from .6 to .5 units. Implementation of this unit change was delayed pending further evaluation. We are also adding (A) to the course title. This course will remain .6 units with 32.4 lab hours.

PHILO-140 History of Ancient Philosophy

Distance Education – updates to 2017 distance education approval

PHILO-160 Introduction to Social & Political Philosophy

Distance Education – add distance education (new)

ACTION: Randy motioned to approve the consent agenda action items after Katie motioned; Laura seconded; Mark, Randy, Laura, Robert, Irena, and Katie were all in favor; no abstentions, to move NURS 276 to the Non-consent agenda action items; Laura seconded; Mark, Randy, Laura, Robert, Irena, and Katie were all in favor; no abstentions.

NON-CONSENT AGENDA ACTION ITEMS

NURS-198 Nurse Assistant Certification Course

Non-Substantial Changes: Prerequisites Redefined/Reordered and ESL-186 added as an option. Corrected one word in course description (from Nursing Assistant, to Nurse Assistant)

ACTION: Randy motioned to approve; Robert seconded; Mark, Randy, Laura, Robert, Irena, and Katie were all in favor; no abstentions.

NURS-276 – Developing Competency in Nursing Practice (C)

Non-Substantial Change: Delay previously approved unit and lab hour change. This course was at CIC on 10/9/17 for content review changes. During the meeting, it was also decided to adjust the units from .3 to .5 units (and accordingly, the lab hours from 16.2 to 18). Implementation of this unit/lab hour change was delayed pending further evaluation. We are also adding (C) to the course title. Removed Outside Class Assignments. Units will remain .3 with 16.2 lab hours.

ACTION: Randy motioned to approve; Robert seconded; Mark, Randy, Laura, Robert, Irena, and Katie were all in favor; no abstentions.

BIOSC-172L Introduction to Biotechnology Lab

Non-Substantial Changes: Content Review: Remove COUNS 103A as advisory (not offered often). Add non-credit supplemental course BIOSC 873N as possible co-requisite option. Update SLOs.

(This course was tabled at 2/12/18 CIC due to questions requiring originator input - Had substitute representation)

ACTION: Robert motioned to approve; Laura seconded; Mark, Randy, Laura, Robert, and Irena were all in favor; Katie abstained.

BIOSC-182 GLP and GMP; Principles and Compliance

Course Deletion: Deactivate, but do not remove from Biotech Technician or A.S. certificates. C-ID BIOT210 at other area colleges will allow CCC students to access this aspect of biotech training via course substitution form.

ACTION: Irena motioned to remove from agenda; Robert seconded; Mark, Randy, Laura, Robert, and Irena were all in favor; Katie abstained. Proposal will be deleted. Course cannot be deleted and still be part of a degree or certificate.

BIOSC-888N Biotechnology Operations: Analytic Lab, Bioprocessing

New Course: Noncredit. 36-216 lab hours. P/NP/SP

ACTION: Irena motioned to table to wait for the credit version (BIOSC-188) of the course to make the agenda at the same time; Randy seconded; Mark, Randy, Laura, Robert, Irena, and Katie were all in favor; no abstentions.

BIOSC-300 Field Studies

Substantial Change: Change TOP code from Biology, general to 043000 - Biotechnology and Biomedical Technology

ACTION: Robert motioned to table; Randy seconded; Mark, Randy, Laura, Robert, Irena, and Katie were all in favor; no abstentions. Units, hours, assignments, SLOs need to be revisited.

LARAZ-125 Latin American History

Non-Substantial Change: Content review. Update description, Objectives, SLOs, Textbook, Lecture content. Discipline changes: Remove Social Science/Sociology and Add Chicano Studies

ACTION: Randy motioned to table for lack of representation; Irena seconded; Mark, Randy, Laura, Robert, Irena, and Katie were all in favor; no abstentions.

LARAZ-130 Contemporary Chicano/Latino Literature

Non-Substantial Change: Content review. Update objectives, textbook. Discipline changes: Add Interdisciplinary Studies and Chicano Studies

ACTION: Randy motioned to table for lack of representation; Irena seconded; Mark, Randy, Laura, Robert, Irena, and Katie were all in favor; no abstentions.

ART-811N Beginning and Intermediate Painting for Older Adults

Non-Substantial Changes: Content review. Update lecture content and Methods of Evaluation. Hours 16-18 lecture/32-36 lab. Corrected to not program applicable.

ACTION: Robert motioned to approve; Katie seconded; Mark, Randy, Laura, Robert, Irena, and Katie were all in favor; no abstentions.

ART-812N Exploration in 2-D Art for Seniors

Non-Substantial Changes: Content review. Update SLOs and Methods of Evaluation. Hours 16-18 lecture/32-36 lab. Not program applicable. Corrected to not program applicable.

ACTION: Katie motioned to approve; Randy seconded; Mark, Randy, Laura, Robert, Irena, and Katie were all in favor; no abstentions.

ART-120 Figure Drawing 1

Non-Substantial Change: Change Title (from Figure Drawing I – to 1). Update SLOs, changed lab to 54 hours with 4 hours outside class assignment

ACTION: Randy motioned to approve; Robert seconded; Mark, Randy, Laura, Robert, Irena, and Katie were all in favor; no abstentions.

ART-220 Figure Drawing 2

New Course: 3 units/ 36 hours of lecture / 54 hours of lab

ACTION: Katie motioned to approve; Randy seconded; Mark, Randy, Laura, Robert, Irena, and Katie were all in favor; no abstentions.

Biotechnology Assistant Certificate of Achievement

Non-Substantial Change: Remove Counseling 103A. Add COUNS 130, 140 as choices. Add MATH 122, 125 as options. Update units for BIOSC-172L from 2 to 1 unit. Overall certificate units change from 12.5-14, to 11.5-14 units. Update description, and mission/goals.

ACTION: Robert motioned to approve; Irena seconded; Mark, Randy, Laura, Robert, and Irena were all in favor; Katie abstained.

DISCUSSION ITEMS – There were no discussion items, though Robert would like to have a discussion on the next agenda regarding local area choices with more discussion at CIC.

PRESENTATIONS FROM THE PUBLIC - There were no presentations from the public or CIC announcements.

ADJOURNMENT – The meeting adjourned at 4:00 p.m. The next meeting will be April 9 in CTC-131.

Respectfully submitted by,
Lynette Kral
Academic Senate Office